



Student Placement Requirements

Appendix – Criminal Screening

You must be able to show a current (i.e. less than 12 months old) criminal screening document in order to begin placement, and must retain current criminal screening for the duration of the placement and renew annually, as applicable. Any costs associated with meeting this requirement are the responsibility of the student. GBHS may, at its sole discretion, choose to disallow any student from participating in a placement based on the results of the criminal screening.

	Under 18 Years of Age:	18 Years of Age and Over:
Document Required	Police Records Check Name based Search (Vulnerable Sector Screening cannot be conducted for individuals under 18 years of age)	OESC ID Card (if eligible)** or, Police Records Check
How to Obtain	From your local Police Service *Two (2) pieces of government issued identification is required (i.e. Driver's License, Passport, Birth Certificate etc.) 1 document must be a Photo ID. **Parental consent is required	From the Ontario Education Services Corporation (OESC) go to http://www.oesc-cseo.org/English/checks.html and review the information carefully. Contact OESC to confirm processing time or for more information about the ID Card. From your local Police Service
When to Submit	2 week's prior to your placement start date	2 week's prior to your placement start date
How to Submit	Please submit the original document for verification, a copy will be made by Learning Resources and kept in your file and the original copy will be returned to you on the first day of placement. In-person to the Learning Resources Office (Monday-Friday 0800-1600hrs) Located on Level 1 of the Owen Sound Hospital) Or by mail to: Learning Resources Grey Bruce Health Services PO Box 1800, 1800 8 th Street East Owen Sound, ON N4K 6M9	

**If you fit the OESC criteria for having OESC process your record check, you must obtain an OESC ID card. If you are not able to obtain your record check through OESC due to their restrictions on eligibility, then you will obtain a Police Records Check from your Local Police Service.